Forming a RideFinders Vanpool

Congratulations, your group of at least five (5) are ready to start a vanpool!

What's next?

Contact the Vanpool Coordinator at **RideFinders@mct.org**. They will assist you through the process of getting you on the road.

What to expect:

- The person in the vanpool who will be the Primary Driver will work with RideFinders Vanpool Coordinator to confirm route details, roster, and a tentative start date for the group.
- The Vanpool Coordinator will verify and communicate monthly fare amount(s), payment, and billing details.
- The Vanpool Coordinator/RideFinders Administrative Assistant will provide the paperwork to be completed by each participant.
- The Vanpool Coordinator will confirm when payments are received and organize the van's delivery date and start date.

Forms to complete:

Primary/Backup Driver Forms:

Driver Applications: Background Check Authorization form, PIN form, and a clear, legible copy of the front and back of the Primary and Backup Drivers state issued driver's license.

Driver Agreement

Rider Forms:

Rider Agreement

Billing information:

Keep in mind, payment is due prior to riding.

Ways to Pay:

- Pay online at www.store.ridefinders.org
- Call our Accounting staff at **618-797-4620**

Subsidy Information:

- Federal employees may be eligible to receive a subsidy card to fully or partially cover vanpool fares. Contact your agency's Transit Benefits Office for more information.
- Other commuters may be eligible for partial fare subsidies. If interested in learning about subsidies, reach out to RideFinders Vanpool Coordinator.

RideFinders

Contact RideFinders

RideFinders.org | RideFinders@mct.org | (314) 621-7433

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